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| **Peer Learning Facilitator Program Proposal: Spring 2015** |

The STEM Gateway Peer Learning Facilitator (PLF) program supports greater utilization of active, collaborative assignments and discussion during class time. PLFs are skilled undergraduates who are academically qualified in particular courses and trained to help their peers succeed through collaboration and mentorship.

Each semester, STEM Gateway staff accepts instructor proposals requesting to work with the PLFs. Applications that utilize active learning in significant portions of class time as well as clear relationship-building plans for the PLFs are considered especially competitive.

Please fill out the following form to the best of your ability and email to [mcian@unm.edu](file:///C%3A%5CUsers%5CPLF%20Program%20Coordina%5CDownloads%5Cmcian%40unm.edu) by midnight on November 30, 2014. You will receive an email confirmation when we receive your proposal. Instructors will be notified of PLF placement by December 12, 2014.

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**Name:**

Click here to enter text.

**Title:**

Click here to enter text.

**Department:**

Click here to enter text.

**Anticipated Course (please include prefix and name):**

Click here to enter text.

**Estimated Course Enrollment:**

Click here to enter text.

**Anticipated Course Location:**

Click here to enter text.

**Is this your first semester utilizing PLFs?**

[ ] Yes [ ] No

**How many PLFs are you requesting for your team?**

*(Note: PLFs work in teams of at least two, usually adding one additional teammate per fifty enrolled students in the classroom.)*

Click here to enter text.

**Are you utilizing other student employees for your teaching team?**

[ ] Yes [ ] No

**If Yes, what types?**

[ ] CAPS SI Leader

[ ] Departmental TA

[ ] Other (please describe: Click here to enter text.)

**Do you have any specific requests for PLFs with whom you would like to work? List all names here:**

Click here to enter text.

**How did you hear about the PLF Program?**

Click here to enter text.

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| **Using between 500 and 750 words,** **please provide a brief explanation for why you would like to utilize PLFs in your class.** |
| Click here to enter text. |

The following sections incorporate Key Provisions of the PLF Program and request your plans for implementation. If you are searching for active learning pedagogy ideas, several can be found at: <http://www.unm.edu/~oset/UsingActiveLearning.html>.

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| **The PLF Program is modeled on the foundation of** **at least 30% of class time utilizing active learning techniques.** |
| Please indicate below how you plan to incorporate at least 30% active learning into your class. |
| Click here to enter text. |

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| **PLFs’ most important job duty is to help students during class.** |
| Please indicate below how you plan on using your PLFs in your class. |
| Check all categories that apply:[ ]  Facilitating student discussions[ ]  Tutoring[ ]  Grading low-stakes assignments[ ]  Collecting feedback from students[ ]  Refining complex content into simpler questions[ ]  Other (please describe: Click here to enter text.) |

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| **PLFs benefit from frequent, regular communication with you and their teaching team.** |
| Please indicate below how you plan on communicating regularly with your PLF team. |
| Check all categories that apply:[ ]  Email weekly [ ]  Meeting weekly [ ]  Before/after class discussion [ ]  Other (please describe: Click here to enter text.) |

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| **PLFs can grade low-stakes assignments, but not exams or other high stakes student work.** |
| Please indicate below if and what types of assignments the PLFs will grade in your class. |
| Check all categories that apply:[ ]  Quizzes[ ]  In-Class Assignments[ ]  Homework Assignments[ ]  Extra Credit Assignments[ ]  Short answer[ ]  Multiple Choice[ ]  Word Problems[ ]  Other (please describe: Click here to enter text.)If you are asking PLFs to assist with in-class activities, will you be providing keys to the PLFs ahead of class time? [ ] Yes [ ] No |